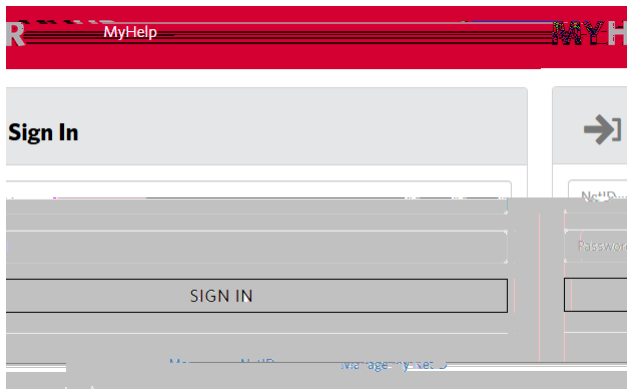


Overview: This document provides an overview on how to report your current COVID19 vaccination status.



5. In Section I, populate the applicable checkbox:

Fully vaccinated employees will be required to provide:

- Vaccine manufacturer

7.

8.

12. Verify the Attached File field is populated
13. Click the “Submit” button of finalize your entry
14. Click the “Finish” button to be redirected to the Employee tab

Whom to Contact for Help?