

Search Page Change

The general look and feel of the PeopleSoft delivered Search page has changed. Highlighted changes include: Limited returned results to 10 from 100The last 5 Recent Searches will be stored and **rbest** anually be truncated.; Users have the ability to Save searches.

Find on Friedric Million and a second					1 1	the second s
	Search Criteria Enter any information you	have and click Search. Leav	ve fields blank for a list of a	ll values.		
Y.//	গ্ৰ Recent Searches	Choose from recent_searc	bes	Saved Searche	Choose from save	d searches
Empl ID: Empl Rcd Nb	begins with v]		n anait Maamax	— kexjina wilin ≪ kaxjina wilin ⊽
	Perstinent			· · · · · ·	Denanîmenî desî Do	Baraajise tuariita 😒
Charl for constants		<u> </u>		_		

Search Results

The general look and feel of the SeaRdsultshas changedSearchresultswill return the first10 rows of data, users will be required to click the View 10byperlink or use theNext Pagearrow 10 to access additional relates.

		n an an the second s			2.30. or 300 - 11.35
allen	Empl		Densrtment S Mor	Set Demostration	htlob
+Wddh" 13500		facive csub	2920	666664299	
			L BARRING AND AND		
				•	

Delete Recent Searches

To delete a recent search, please select the Pencil Icohocated next to the Recent Searches drappwn.

Save Search		
Ila	Name	Escami
Щ., А _{малис} ,	Name Last Name	ERICA
2 Save Cancel		

You will receive a confirmation message indicated your Search was saved.

ſ	Message
e	Search saved as "Escamilla" (280,245)
	CK VA

Manage Saved Searches

Users have the ability to Reord Delete and Rename saved searches.

To delete a saved search, please select the Penci docated next to the Save Bearches droplown.



You will be redirected to the Manage Saved Searches page

Rename-Saved Search

From the Manage Saved Searches page, select the Rename hyperlink located next to the search you wish to rename

Manage	Saved	Searches
--------	-------	----------

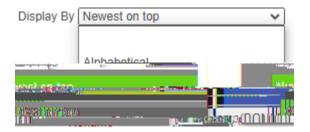
Disp	play By Newest on top	~	
Saved Searches		⊗ <u>Delete A</u>	<u> </u>
CAN-12000		A PEVID Lapat. Putro	
		ncer	

Enter the New Name (1a)nd clickSave(2) to store the change

Manage Recent	Searches .	
	Current Name Escamilla	
	New Name EESCAMIU	
	Cancel	Salve

Reorder Saved Searches

Click the Display By drapown to change the modify the saved searches display order



Delete Saved Searches

From the Manage Saved Searches page, select Delete Atl (II) k the X (2) ocated next to the search you wish to delete

	विजयत्र अस्य है के द्विपांच 🗸
al faitea 🔹 👻	Userger Partie Loans
	Serverol Scremations—
All Payroll: Department	Escamilla: Name/BGN):ERICA.Last Name(BGN):ESC SetID(BGN):HW001,Department(BGN):
	3 Save Cancel

ClickSave (3)to store the chang

Process Monitor Page Enhancement

The Run Control used to initiate the process/job has been added to the Process List details pagelet.

Run Control PagEnhancements

Users will be required tenter a Run Control ID(1) or click the Searc(2) button to access existing run controls he Add a New Valu(3) option is now a button located to the far right of screen.